



Travel to a High or Elevated Risk Country

INTRODUCTION

Some business opportunities may require Booz Allen people to travel to a high or elevated risk country. Booz Allen must carefully evaluate and approve travel in these situations on a case-by-case basis.

The purpose of this policy is to outline the approval process and considerations that must be undertaken when approving travel to a high or elevated risk country.

SUMMARY OF POLICY

Booz Allen's Travel to a High or Elevated Risk Country policy covers all of the following content in detail:

- Related policies at the firm that employees should read in connection with this policy
- Scope of who the policy applies to
- Defines the criteria the firm uses to determine whether a country presents or could present a high or elevated risk to our people or the firm
- Explains the approval process for traveling to a high or elevated country and the criteria used to assess the request
- Provides pre-departure requirements, including security briefing(s) by all applicable teams
- Gives in-country guidance and support for employees while in a high or elevated risk country and points of contact for escalating and reporting security concerns or incidents
- Confirms actions that will be taken when violations of the policy have been identified, employee's duty to report violations of the policy, and the firm's zero tolerance for retaliation against employees who raise a good faith legal or ethical concern
- Provides points of contact and additional resources