



Cooperating with Investigations and Making Internal Disclosures

INTRODUCTION

Booz Allen is committed to operating our business with integrity and in compliance with laws in all countries where we do business. We cooperate fully with government and internal investigations and other government oversight related to our business. Employee cooperation with both internal and external investigations is required to maintain this integrity.

The purpose of this policy is to outline the firm's protocols for cooperating with investigations and making external disclosures, and to set forth the requirements and contact points for employees to cooperate with investigations.

SUMMARY OF POLICY

Booz Allen's Cooperating with Investigations and Making Internal Disclosures policy covers all of the following content in detail:

- Related policies at the firm that employees should read in connection with this policy
- Scope of who the policy applies to
- Defines internal and external investigations and the expectation of all employees to cooperate
- Provides points of reference and guidance for when a Booz Allen employee is contacted by a government agency for information requests or participation in an investigation
- Outlines objectives, scope and expectations of cooperation with internal investigations and external investigations (e.g., by government agencies or other external parties)
- Defines the process for external legal and regulatory disclosures
- Confirms actions that will be taken when violations of the policy have been identified, employee's duty to report violations of the policy, and the firm's zero tolerance for retaliation against employees who raise a good faith legal or ethical concern
- Points of contact and additional resources